



Elias Motsoaledi Local Municipality with its seat in Groblersdal Limpopo Province is committed to the achievement and maintenance and equity in employment, especially in respect of race, gender and disability. Candidates should essentially demonstrate visionary strategic thinking and decision making skills, enhanced by proven leadership qualities as well as the ability to influence others. The necessary drive, enthusiasm, communicative ability, as well as the ability to build and maintain positive interpersonal relations, must form part of the ideal profile. Suitable candidates are invited to apply for the posts as indicated below.

CHIEF FINANCIAL OFFICER (Re-Advert)

DEPARTMENT: Budget and Treasury

REF NO. CFO/HR057

DURATION: Five Years Fixed Term Contract Position

REMUNERATION: TOTAL COST TO COMPANY PACKAGE: R 724 816.00 Minimum TO R931 906.00 Maximum (Offer of remuneration will be determined by competence in line with the guidelines as set out 38946 in Government Gazette No.38946, July 2015)

REQUIREMENTS: • A recognized three year B degree in Accounting or Economics or related fields • Minimum 5 years experience at middle management level • Registration with the Institute of Municipal Finance Officers (IMFO) and completed National Treasury Competency level as per MFMA will serve as an added advantage.

COMPETENCIES: • Generic management competencies • Strategic capability • Programme and project management • Financial management • Change management • Service delivery innovation • Knowledge management • Problem solving and analytical thinking • People and diversity management • Client orientation and customer focus • Communication, accountability and ethical conduct • Knowledge of strategic financial and performance management • Operational financial management • Supply chain management • Audit and accountability • The constitutional requirement for local government and local government legislation • Local government power and functions, including assignment of national and provincial functions • Developmental local government • Performance management and reporting • Sophisticated understanding of the global, national and regional context in which the municipality operates • Sophisticated understanding of the local, regional, national and international political context, legislation, policy and implementation • Expert knowledge in more than one function field/discipline • Skill in analytical thinking • Policy conceptualisation and implementation • Conflict management • Risk and changes management • Mediation skills • Diversity management • Strategic leadership and management • Project management • Governance • Ethics and values

RESPONSIBILITIES: • Management and control all financial functions of the municipality, which includes, inter alia, the administration of the budget, advising the municipal manager on the exercise of powers and duties assigned to the municipal manager in terms of the MFMA • Assisting the accounting officer in the administration of the municipality bank accounts and in the preparation and implementation of the municipality's budget • Advising senior managers and other senior officials in the exercise of powers and duties assigned or delegated to them in terms of section 78 or 79 of the MFMA • Respectively, perform duties such as budgeting, accounting, analysis, financial management as well as review other duties as may be delegated to him/her by the accounting officer in terms of section 79 of the MFMA • Develop a medium term financial framework within which council can operate • Provide framework for financial accountability and ensure it is applied effectively • Manage and control the auxiliary support services so that there are efficient and effective financial systems in place

NOTE: Qualification and SA citizenship checks will be conducted on all short-listed candidates where applicable, successful candidates will be subjected to additional checks. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). The successful candidate will be required to sign an employment contract before commencement of duty, a performance agreement and disclosure of financial interest.

MANAGER: DEVELOPMENT AND TOWN PLANNING

DEPARTMENT: Development and Planning

REF NO. MDTP/HR001

REMUNERATION: T15 - R377 076.00 (Excluding benefits)

DURATION: Permanent

POST REPORT: Senior Manager Planning, Land and Economic Development

MINIMUM QUALIFICATION AND REQUIREMENTS: • A bachelor's degree in Town and Regional Planning/ Development Studies or a National Diploma in Town and Regional Planning / Development studies • Code 08 driver's license • A Master's degree in Town and Regional Planning will be an added advantage • Registration with professional body(SACPLAN or SAPL) would be an advantage • Minimum of 5 years experience as a town planner

COMPETENCIES: • **Leading Competencies:** Strategic Direction and Leadership, People Management, Programme and Project Management, Financial Management, Change Leadership, Governance Leadership
• **Core Competencies:** Moral Competence, Planning and Organizing, Analysis and Innovation, Knowledge and Information Management, Communication, Results and Quality Focus.

RESPONSIBILITIES: • Spatial Development and Town Planning • Spatial development frameworks preparation and management • Town planning service rendering • Land use management systems development and management • Tribunal registrar service • Municipal planning tribunal administrative support • Building control service rendering • GIS service rendering • Implementation of SPLUMA

PROJECT MANAGEMENT UNIT TECHNICIAN (X 2)

DIVISION: Project Management Unit (PMU)

REF NO: PMU/HR001

DEPARTMENT: Infrastructure

DURATION: Permanent

POST REPORT: Project Management Unit Manager

REMUNERATION: T12 R258 000.00 (Excluding benefit)

MINIMUM QUALIFICATION AND REQUIREMENTS: • Grade 12 (Matric Certificate) • National Diploma in Civil Engineering • Minimum Experience: Two (2) Years in Civil Engineering • Driver's License Code 08 • Computer literacy (Intermediate to Advanced) must be competent in doing work on MS Excel and MS word • Knowledge on Project management • Knowledge in running of Projects

RESPONSIBILITIES: • Technical support and evaluating projects in alignment with the respective Municipal IDP's and the regional and provincial growth and development plans • Project -manage -Labour intensive projects in line with the EPWP framework and the related reporting requirements • Arranging regular project progress meetings • Ensuring compliance with all legal aspects and conditions, as required by the various spheres of government • Conducting site visits/meetings to ensure compliance with business plan conditions • Managing cash flows and committed project expenditure • Verify payment certificates and preparing monthly payment schedule documentation • Maintaining project performance data on a national database • Assist with project registrations • Assisting with other related Municipal infrastructure programmes • Compilation of monthly, quarterly, by-monthly and annual reports to PMU Manager

APPLICATIONS: Applications should be made on the application form for employment which may be obtained from the municipality or municipal website. Quoting the relevant reference number, direct your application to: **Municipal Manager, Elias Motsoaledi Local Municipality, P.O. BOX 48, GROBLERSDAL, 0470**

ENQUIRIES: Faxed and e-mailed applications shall not be accepted. For further information please contact **The Acting Director Corporate Services Mr. L. M Mafiri during working hours at Tel: (013) 262 3056/7/8/9**

Closing date: 06 August 2015